



Local Government (Miscellaneous Provisions) Act 1976

APPLICATION FOR PRIVATE HIRE VEHICLE/ HACKNEY CARRIAGE LICENCE

Before completing this form, applicants are advised to carefully read the Guidance Notes and Conditions/Specification for licensed vehicles.

Please complete form in ink and in BLOCK CAPITALS

1. TYPE OF APPLICATION:

| | | | |
|---------------------|--------------------------|-----------------------------------|--------------------------|
| Hackney Carriage | <input type="checkbox"/> | Private Hire Vehicle | <input type="checkbox"/> |
| Initial Application | <input type="checkbox"/> | Change of Vehicle | <input type="checkbox"/> |
| Renewal | <input type="checkbox"/> | Transfer of Vehicle to new person | <input type="checkbox"/> |

2. DETAILS OF APPLICANT(S):

BADGE NO (if renewal):

| | | | | | |
|-------|----|-----|------|----|----------|
| Title | Mr | Mrs | Miss | Ms | Surname: |
|-------|----|-----|------|----|----------|

Full Forenames:

Home Address:

Post Code:

Telephone Number:

Mobile Telephone Number:

E-Mail Address:

Date of Birth:

If there is more than one owner of the vehicle, please give details of additional owners:

| | | | | | |
|-------|----|-----|------|----|----------|
| Title | Mr | Mrs | Miss | Ms | Surname: |
|-------|----|-----|------|----|----------|

Full Forenames:

Home Address:

Post Code:

Are you the registered keeper of the vehicle (as per V5 Registration Document)?

Yes No

3. VEHICLE DETAILS:

Licence Plate Number if renewal:

ABOUT THE VEHICLE:

Registration number:

Date of first registration:

Make:

Seating capacity (excluding driver):

Model:

Fuel type:

Engine capacity:

Type of body (ie hatch/saloon):

Colour:

If Hackney Carriage:

Meter make:

Model:

Serial No:

Is the vehicle wheelchair accessible?

Yes No

If Yes, complete the box below:

Does the vehicle have a lift or ramp?

Lift/Ramp/Neither

Where a lift ramp is used please attach copy of current lifting certificate

Where a lift or ramp is used, is it rear or side loading?

Rear/Side/Not applicable

Are all seats forward facing? If NO please specify seating arrangement (you may provide a diagram if you wish)

Please enter the maximum number of passengers vehicle recommended to carry:

Including wheelchairs(s) passengers

Excluding wheelchairs(s) passengers

Is a two-way radio fitted or to be fitted?

Yes No

Please check whether you need an appropriate radio licence.

Is a hands-free car phone installed?

Yes No

If Yes, please state telephone number:

Name of Insurance Broker:

Tel No:

Name of Insurance Company:

Tel No:

Insurance Policy No:

Date Policy expires:

Type of cover (ie public hire/private hire):

4. CHANGE OF VEHICLE

If this application is for a change of vehicle to replace an existing one, please give details of existing vehicle:

Registration Number:

PHV/HC Plate No:

Make:

Model:

Colour:

Is this vehicle change permanent/temporary?

5. TRANSFER OF VEHICLE

If this application is for the transfer of a vehicle which is to continue to be used as a Hackney Carriage or Private Hire Vehicle:

Plate/Licence Number:

Registration Number:

Date of expiry of Licence:

Previous Licence Holder Details

Name:

Address:

Postcode:

Consent to Transfer

Signature of previous licence holder who is selling the vehicle, complete with plate, to the applicant:

Signature:

Date:

Print Name:

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

For further information, see <http://www.suffolkcoastal.gov.uk/help/legal/legalprivacy.htm#nfi>

6. DECLARATION

To be completed by ALL applicants (i.e. all owners)

I declare that to the best of my knowledge and belief, the statements herein are true and correct. I understand that if, for the purposes of obtaining the Licence I make a false statement or omit any particular, I shall be liable to prosecution.

In the event of Licence(s) being granted to me I undertake to fulfil all reasonable obligations to the public and to comply with all the byelaws, rules, orders and regulations at the time being in force.

Signed

Date

PRINT NAME

Signed

Date

PRINT NAME

THE FOLLOWING DOCUMENTS AND FEE WILL BE REQUIRED WITH THIS APPLICATION:

| <u>Initial Application</u> | <u>Replacement</u> | <u>Transfer</u> |
|--|--|---|
| Registration document(s) Insurance Certificate MOT Mechanical Inspection Cert DVLA Driving Licence | Registration document(s) Insurance Certificate MOT Mechanical Inspection Cert DVLA Driving Licence | Registration document(s) Insurance Certificate MOT Most recent Mechanical Inspection Cert. DVLA Driving Licence |
| Fee: HC £230 PHV £197.50 Plates £15.50 Bracket £11.50 | Fee: HC £230 PHV £197.50 (less any vehicle refund due) Plates £15.50 | Fee: £28.50 |