

SUFFOLK COASTAL DISTRICT COUNCIL

FORWARD PLAN OF KEY DECISIONS

ANNUAL STATEMENT BY THE CHIEF EXECUTIVE

Suffolk Coastal District Council is required to publish a Forward Plan of key decisions to be taken in the next four months and to update this Plan on a monthly basis. Each new Plan will be published 14 days before the first day of the four-month period to be covered, namely:

Plan Period	Publication Date
1 December 2011 - 31 March 2012	17 November 2011
1 January 2012 – 30 April 2012	16 December 2011
1 February 2012 – 31 May 2012	18 January 2012
1 March 2012 – 30 June 2012	16 February 2012
1 April 2012 - 31 July 2012	16 March 2012
1 May 2012 – 31 August 2012	17 April 2012
1 June 2012 – 30 September 2012	18 May 2012
1 July 2012 – 31 October 2012	15 June 2012
1 August 2012 - 30 November 2012	18 July 2012
1 September 2012 – 31 December 2012	17 August 2012
1 October 2012 – 31 January 2013	17 September 2012
1 November 2012 – 20 February 2013	18 October 2012

The Forward Plan will show details of the key decisions to be taken by the District Council, the Cabinet, individual Cabinet members and by authorised officers under their delegated powers.

The Plan, which will be approved by the Leader of the Council, will show: -

- when those decisions will be made;
- who will make the decision;
- what arrangements are to be made for consulting the public, external organisations and groups about the decisions;
- what documents relating to those decisions will be available and when;
- who you can contact about the decision and how to obtain copies of those documents.

The District Council has decided that the plan will include decisions which involve expenditure or savings of £50,000 or more. It will also include decisions which have a significant effect on communities in two or more wards. This means decisions which change or propose changes to the way local services are used or provided to the public or to specific groups.

The Plan will be available for inspection at the Council Offices, Melton Hill, Woodbridge from 8.45am to 5.15pm Monday to Thursday and 4.45pm on Fridays and on the Council's website www.suffolkcoastal.gov.uk.

If you have any queries about the Forward Plan please contact Karen Cook on (01394) 444326 or e-mail karen.cook@suffolkcoastal.gov.uk.

STEPHEN BAKER
CHIEF EXECUTIVE