

SMALL BUSINESS RATE RELIEF

APPLICATION FORM FOR PERIOD 1 APRIL 2006 TO 1 APRIL 2007

Please provide details below of any property for which you have a non-domestic rates liability anywhere in England. Any additional properties that you may be responsible for can be entered on a separate sheet of paper. You must notify Suffolk Coastal District Council if your circumstances change after submitting this application. **REMEMBER YOU MUST APPLY FOR THIS RELIEF EVERY YEAR. No relief can be awarded unless an application is made.**

Rate Account No.	Ratepayers Name and Trading Name. If a Partnership, list all Partner's names. State if Limited Company or Plc	Full Property Address (If out of Suffolk Coastal please also give name of Local Authority to whom you pay rates)	State if In Use or Not In Use/ Empty	Rateable Value (If known)

I can confirm that the property(ies) listed is/are the only one(s) I am liable/responsible for paying Non-Domestic Rates in England.

Signature Print Name Capacity in which signed (eg Owner, Tenant, Agent, Director, Partner, etc)	Date Daytime Telephone No. Email Address	FOR OFFICE USE ONLY Local Authority Check <input type="checkbox"/> System Check <input type="checkbox"/>
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It is a criminal offence to give false information when making an application for Small Business Rate Relief.

Please return this form to:- Suffolk Coastal District Council, Business Rates Section, Melton Hill, Woodbridge, IP12 1AU